

INFORMATION NOTICE

(for online distance learning training)

Adult Education Provider (“Provider”)

Name of organisation	KiberHigiénia Association (Cyber Hygiene Association)
Registered seat	5000 Szolnok, Hild Viktor u. 8. 1/8., Hungary
Tax number	19400941-1-16
Adult education registration number (FAR)	B/2025/001273
Represented by	Andrea Ivánka-Csontos, President
Contact e-mail	info@kiberhigienia.hu

Persons Participating in the Training (“Participants”)

The identification data of the Participants shall be provided by the Client (“Megrendelő”) to the Provider following the signing of the contract, using the data collection form designated for this purpose or as an electronic attachment. The provision of the Participants’ data is required for reporting to the FAR (Adult Education Data Reporting System) and is the Client’s responsibility. The Provider shall record the data received in the FAR system following the Participants’ online consent.

Subject Matter of the Service Agreement

The service agreement sets out the conditions for the use of the adult education service provided to the Participants designated by the Client, delivered online (within the framework of electronic distance learning), in accordance with Sections 13 and 21 of Act LXXVII of 2013 on Adult Education (“Adult Education Act”) and Section 21 of Government Decree 11/2020 (II. 7.).

The adult education contract is an adult education contract concluded pursuant to the Adult Education Act.

3. Details, Purpose and Outcome of the Training

Name of training	Cybersecurity Awareness Training – Management Level
Training identifier	K/2026/105362
Form of training	Online electronic distance learning
Total duration of training	8 hours
Start of training	15 June 2026
Planned completion of training	31 December 2026

Training schedule	Individual, to be completed by the planned completion date
Online platform / access address	To be sent to the Participants' e-mail address
Technical requirements	Internet connection and a suitable device
Purpose of the training	Compliance with statutory requirements pursuant to Section 4(1) of Decree 17/2025 (VII. 24.) EM
Document obtainable	Certificate (pursuant to Section 13/B of the Adult Education Act)

Training Fee and Payment Terms

Training fee (net)	HUF 65,000 per person (sixty-five thousand forints)
VAT rate	Exempt (AAM – tax-exempt activity under Hungarian VAT rules)
Method of payment	Advance bank transfer
Payment deadline	15 days
Basis of invoicing	The agreement concluded between the Client and the Provider (Adult Education Contract)

Where the Client is entitled to a discount, the fee to be invoiced shall be agreed upon prior to invoicing.

The training fee is payable by the Client; the Participants are not subject to any direct payment obligation, and the training is provided to them free of charge.

The Provider shall not be liable to refund fees for training ordered by the Client but not completed by the Participant within the designated training period; organising the completion of the training is the Client's responsibility.

The full training curriculum is available [HERE](#).

2026 Package Conditions

Please note that the 8+4 hour package currently on offer is available under the 2026 terms and conditions.

Training fee (net)	HUF 85,000 per person (eighty-five thousand forints)
VAT rate	Exempt (AAM – tax-exempt activity under Hungarian VAT rules)

Clients who conclude a contract and settle the fee by 31 December 2026 shall be entitled to the 2026 terms and conditions announced – including the option to order the 8+4 hour package as a single bundle.

Important Information

- The 2026 package may also be used together with the BASE package.

- Clients who place an order and pay for the training in 2027 will be subject to the terms and fees announced for 2027.
- Prior expressions of interest do not automatically entitle a Client to the 2026 conditions; the date of contract conclusion and fee settlement is decisive.

Participation Rules

- Access to the training is reserved exclusively for the Participant named by the Client on the data collection form. Transfer of access is prohibited.
- Participants must attend live online sessions using an identifiable e-mail account.
- Training materials, videos and other educational content may not be forwarded, copied or made available to any third party.
- The Participant is required to cooperate in providing the data necessary for FAR reporting.
- Maximum permitted absence: not applicable
- Consequence of absence: not applicable

Completion and Assessment

Method of assessment	Online final test / assignment
Minimum performance requirement	70% achievement on the test
Examination requirements	Online test
In case of failure	A retake test may be provided in accordance with the Provider's internal regulations

Certificate

Pursuant to Section 13/B of Act LXXVII of 2013 on Adult Education, the Provider shall issue a certificate to every Participant who:

- has completed the training material,
- has successfully passed the final test (achieved the minimum requirement) within the deadline,
- appears on the list of Participants provided by the Client to the Provider, and
- has provided the data necessary for FAR reporting.

The Provider shall transmit the certificate electronically to the Client no later than 8 days following the completion of the training (in the case of training subject to notification requirements, at the Participant's request, pursuant to Section 13/B of the Adult Education Act). The certificate shall contain the mandatory elements set out in Section 22 of Government Decree 11/2020 (II. 7.).

Training Fee and Payment Terms (Repeated)

Method of payment	Advance bank transfer
Payment deadline	15 days

Basis of invoicing	The agreement concluded between the Client and the Provider
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The training fee is payable by the Client; the Participants are not subject to any direct payment obligation, and the training is provided to them free of charge.

The Provider shall not be liable to refund fees for training ordered by the Client but not completed by the Participant within the designated training period; organising the completion of the training is the Client's responsibility.

FAR Data Reporting

Pursuant to Section 15 of Act LXXVII of 2013 on Adult Education, the Provider is required to record the data relating to the training in the Adult Education Data Reporting System (FAR) no later than the third working day following the day on which the training is completed [Government Decree 11/2020 (II. 7.), Section 30(1)(b)(bd)].

The Client is responsible for ensuring that the Participants' identification and other data required for FAR reporting are provided to the Provider in due time. The Client shall be liable for any consequences arising from the late or incomplete provision of such data.

The Participant acknowledges that, pursuant to the Adult Education Act, their data will be entered into the FAR system.

Note on translation: This document is an English-language translation, provided for informational purposes, of the original Hungarian-language information notice issued by KiberHigiénia Egyesület. In the event of any discrepancy between this translation and the Hungarian original, the Hungarian original version shall prevail.